

MINE HILL TOWNSHIP BOARD OF EDUCATION
MINUTES
CONFERENCE/ACTION MEETING
June 3, 2013

Opening Statement:

The Conference/Action Meeting of the Mine Hill Township Board of Education was called to order at 6:32 PM on June 3, 2013, by Board President Mary Jo Walilko. Adequate notice of the date and time for this meeting was advertised in the Daily Record on January 15, 2013, in compliance with the Open Public Meetings Act.

Mary Jo Walilko led the Pledge of Allegiance.

Present:

Caryn Battaglia (entered the meeting at 7:10 pm,) Jill Del Rio, Patricia Hernandez, Denise Jiménez-Arias, Bridget Mauro, Gary Tillett and Mary Jo Walilko

Others Present:

Katie Bartnick, Karen Bruseo, Joanne Calabro, Joan Cirella, Melanie Cole, Bret Coranato, Julia Coyne, Susan Day, Kelly Elardo, Nancy Gulley, Marc Harris, Tabitha Hertz, Lansing Holman, Mira Jaroszak, Ken Johnston, Kris Kanzenbach, Diane Lansdell, Nicole Miller, Dawn Morris, Dorothy Quinn, Mark Richardson, Lorie Rios-Huaman, Lauren Snarski, Tracey Trongone, Cindy Trowbridge, Noreen Vetter, Geralyn Weiss, Jane Wohn and Dennis Mack

CLOSED SESSION

On the motion of Mary Jo Walilko and seconded by Bridget Mauro at 6:32 PM, the Board approved the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*

- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) ***pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege***
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

RETURN TO REGULAR SESSION

On the motion of Mary Jo Walilko and seconded by Jill Del Rio at 7:00PM, the Board returned to the regular session meeting.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Caryn Battaglia, the Board accepted the **closed session minutes** of the Regular monthly meeting held on **May 15, 2013**.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Caryn Battaglia, the Board accepted the **minutes** of the Regular monthly meeting held on **May 15, 2013**.

Roll Call Vote-All Present Voting Yes-Motion Carried

Correspondence

- Mary Jo Walilko read the letter from Gregory Hobaugh.
- Mrs. Walilko read the letter from Acheive3000 sent to Lyndsee Olivo's class.

Superintendent's Report

- Dennis Mack welcomed everyone to the meeting. He extended his congratulations to Dr. Hobough and wished him the best of luck in his new position.
- Mr. Mack updated everyone on the condition of Ruthann Quinn, Interim Business Administrator. She is in our thoughts and prayers.

Board Discussion/Reports

- HIB-One substantiated case of harassment that was handled by the district was reported.
- QSAC DPR's- Dennis Mack reported the Fiscal Management DPR had gone from 64% to 100%. The district owes thanks to Ruthann Quinn for her hard work and dedication. Mr. Mack thanked Debra Hanley and Julia Coyne as well.

Presentations

- Dr. Joanne Calabro introduced herself to the public in attendance.

Motion by Mary Jo Walilko and seconded Bridget Mauro at 7:36 PM, the Board approved a **short recess to conduct a "Meet and Greet" with the new Superintendent of Schools, Dr. Joanne Calabro.**

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Bridget Mauro at 7:54 PM, the Board returned to the regular session meeting.

Roll Call Vote-All Present Voting Yes-Motion Carried

Public Discussion

- Joan Cirella inquired about the procedures to select a new principal and superintendent. Dennis Mack responded.
- Ken Johnston expressed his concern with the continuous change with interims. The Board responded.
- Melanie Cole asked about the work schedule of the new superintendent. Dr. Calabro responded she would do whatever the Board and district was comfortable with.
- Nancy Gulley reported on the Dover school district art show.
- Bret Coranato handed the Board information regarding aid in lieu reimbursement.

FINANCE

Bridget Mauro, Gary Tillett

Motion by Mary Jo Walilko and seconded by Bridget Mauro, the Board approved a **VOIP System and switching upgrade to ProMedia**, Little Falls, New Jersey, 07424, under the WSCA contract A83083, in the amount of \$62,598.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Bridget Mauro, the Board approved **ProMedia**, Little Falls, New Jersey, 07424, for **cabling upgrade** at the cost of \$30,975.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Bridget Mauro, the Board **rescinded the withdrawal of Grant G54019 to convert two classrooms into bathrooms for \$365,000.**

Roll Call Vote-All Present Voting Yes-Motion Carried

CURRICULUM AND STUDENT ACTIVITIES

Jill Del Rio, Denise Jiménez-Arias

Motion by Mary Jo Walilko and seconded by Denise Jiménez-Arias, the Board approved the following **Out of District 2013 Extended School Year Placements:**

| Student SID | Placement | ESY Tuition | Dates | Aides/Services |
|----------------------|------------------------------|------------------|-------------------|---------------------------------|
| SID not assigned yet | Wharton Pride I and Pride II | 4,748.00* (both) | 7/1 through 7/31 | *Services included/Aide 900.00 |
| 7165375021 | The Craig School | 1,500.00 | 7/8 through 8/1 | None per parent letter |
| 6619824750 | New Beginnings | 9,483.30 | 7/8 through 8/16 | Services Included/Aide 4,800.00 |
| 4108640816 | Rockaway | ** | 6/27 through 8/16 | ** |
| 1702085186 | Celebrate the Children | 4,500.00* | 7/9 through 8/9 | *Social Skills Group 350.00 |
| 3206091314 | Sawtelle School | 5,835.09* | 7/2 through 7/30 | *Included |
| 5289292688 | The Children's | 6,856.30 | 7/1 through 8/2 | *Aide 125.00 per day OT 2x week |

| | | | | |
|------------|---------------------------|------------|------------------|--|
| | Institute | | | PT 1x week @ 55.00 per session = 825.00 |
| 3813011040 | Roxbury HS | 5,222.40* | 7/1 through 7/26 | *Included |
| 7052637818 | Celebrate the Children | 4,500.00 | 7/9 through 8/9 | *Included |
| 6537654935 | Montgomery Academy | 5,770.20* | 7/1 through 7/30 | N/A |
| 4234052979 | Lakeview School | 12,636.30* | 7/1/through 8/13 | *Services Included/No Aide |

*Indicated verbal confirmation of tuition or related services charges-
contract has not yet been received

**Indicates no contract or verbal confirmation received
Roll Call Vote-All Present Voting Yes-Motion Carried

OPERATIONS Mary Jo Walilko, Caryn Battaglia

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the **QSAC DPR's Interim Review Placement**, conducted by the County office May, 2013, which is attached and made part of this resolution by reference. (Attachment 1)

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the **Interlocal Services Contract for Custodial Supervisor** between the Morris Hills Regional Board of Education and the Mine Hill Township Board of Education, which is attached and made part of this resolution by reference, and recommends authorizing the Business Administrator to execute the contract. (Attachment 2)

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the **2013-2014 School Year Joint Transportation Agreement** between the Educational Services Commission of Morris County and the Mine Hill Township Board of Education, to provide transportation to public, nonpublic and special education pupils per the terms of the Joint Agreement, and recommends authorizing the Business Administrator to execute the contract.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved **raising the Maintenance Reserve to \$500,000.00.**

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the following **appointments** by the Board of Education, which are in effect until the next reorganization meeting or until changed by resolution:

| Position | Appointment |
|---|-------------------------------|
| Bond Counsel | McManimon and Scotland |
| Agent of Record for SAIF | Morville Agency |
| Agent of Record-Worker’s Compensation | The Burton Agency |
| Agent of Record-Legal Bond | Morville Agency |
| Agent of Record-Voluntary Student Insurance | TL Groseclose Associates, Inc |

Roll Call Vote-All Present Voting Yes-Motion Carried

PERSONNEL

Patricia Hernandez, Bridget Mauro

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986.
And be it

FURTHER RESOLVED, the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant’s attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq.,N.J.S.A. 18A:39-17 et. seq.,or N.J.S.A. 18A:6-4.13 et.seq., on the recommendation of the Superintendent.

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the **previously tabled resolution regarding the Renewal of the 2013-2014 school year Administrative Staff as follows:**

| Name | Position | Stipend | Salary |
|--------------|---|---------|----------|
| Julia Coyne | Assistant to the Superintendent | | \$51,765 |
| Debra Hanley | Assistant to the Business Administrator | | \$46,016 |

| | | | |
|-----------------|---|-------------------------|----------|
| Angela Sabatino | Assistant to the Principal | \$1,250 (sub caller) | \$37,513 |
| Zorina Munson | Secretary to CST (10 month full time employee) | | \$27,000 |

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved **the previously tabled resolution regarding the Renewal of the 2013-2014 school year staff:**

| Name | Position | Stipend | Salary |
|---------------|--------------------|---------|---------|
| Jeff Oster | Attendance Officer | | \$1,700 |
| Lisa Palmieri | Treasurer | | \$3,200 |

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the **previously tabled resolution regarding the Renewal of the 2013-2014 school year staff:**

| Name | Position | Stipend | Salary |
|------------------|-------------|---------|----------|
| Tim Collins | Maintenance | \$900 | \$48,650 |
| Roberto Bautista | Custodian | | \$38,165 |

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the following appointment of **New Substitute Teachers for the 2012-2013 school year:**

| | |
|---------------|----------------------------------|
| Maria Santore | \$80 per day, \$90 after 10 days |
|---------------|----------------------------------|

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the **resignation of Georgia Osterman, classroom aide**, effective May 22, 2013.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board accepted, with regret, the **resignation of Gregory Hobough, Ed. D, Principal**, effective July 23, 2013 or sooner pending Board approved appropriate replacement.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the **appointment of the 2013-2014 Substitute Summer Custodial Staff:**

| Name | Rate of Pay | Hours | Effective Date |
|---|------------------|-------------------|----------------|
| Cindy Trowbridge | \$12.50 per hour | 30 hours per week | July 1, 2013 |
| Kevin Hoopes | \$11.50 per hour | 30 hours per week | July 1, 2013 |
| Jack Coyne | \$10.50 per hour | 30 hours per week | July 1, 2013 |
| Aaron Pyrzynski | \$10.25 per hour | 30 hours per week | July 1, 2013 |
| Daniel Hoopes (pending receipt of all pertinent paperwork) | \$10.00 per hour | As needed (Sub) | July 1, 2013 |

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved the following **2013-2014 school year Advisors:**

| Position | Name | Hours | Compensation |
|--------------------------------|-----------------------|-----------------------|------------------|
| Accelerated Reader 1-3 | Margaret Nunnermacker | | \$672.65 |
| Accelerated Reader 4-6 | Jill Ramacciotti | | \$672.65 |
| Jump Ahead | Lu Olivo | .5 hours per week | \$32.01 per hour |
| Jump Ahead | Janice Bochicchio | .5 hours per week | \$32.01 per hour |
| Jump Ahead | Cindy Pyrzynski | .5 hours per week | \$32.01 per hour |
| Jump Ahead | Karyl Meehan | .5 hours per week | \$32.01 per hour |
| Jump Ahead | Therese Steele | .5 hours per week | \$32.01 per hour |
| Jump Ahead | Robby Suarez | .5 hours per week | \$32.01 per hour |
| Jump Ahead | Susan Day | .5 hours per week | \$32.01 per hour |
| Jump Ahead | Amanda Riley | .5 hours per week | \$32.01 per hour |
| Student Council Advisor | Danielle Wilson | | \$350.00 |
| Student Council Advisor | Michelle Eastman | | \$350.00 |
| Yearbook Advisor | Tabitha Hertz | | \$672.65 |
| After School Detention Monitor | Lu Olivo | As needed | \$24.62 per hour |
| After School Detention Monitor | Melissa Kenny | As needed | \$24.62 per hour |
| Service Club | Robby Suarez | | \$403.59 |
| Sixth Grade Advisor | Cindy Pyrzynski | | \$1,043.00 |
| Web Master | Kay Kim | | \$807.18 |
| Jump Ahead Coordinator | Cindy Pyrzynski | Not to exceed 5 hours | \$32.01 per hour |

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, the Board approved **the previously tabled resolution regarding renewal of the 2013-2014 school year staff:**

| Name | Position | Stipend | Salary |
|-----------------|-----------|---------|-----------|
| Gregory Hobaugh | Principal | | \$109,063 |

Roll Call Vote-All Present Voting Yes-Motion Carried

COMMUNITY AND PUBLIC RELATIONS Gary Tillett, Denise Jiménez-Arias

- None

BUILDINGS AND GROUNDS Caryn Battaglia, Jill Del Rio

Motion by Mary Jo Walilko and seconded by Jill Del Rio, the Board approved the following **Facilities Usage Request:**

| Organization | Purpose | Rooms Needed | Dates |
|---------------|---|--------------|------------------------------------|
| Mine Hill PTA | Zumba Fundraiser for DHS Project Graduation | Gym | June 11, 2013 From 6 to 9:30 pm |

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Bridget Mauro, the Board approved the **raising of a pavilion funded by the Mine Hill Educational Foundation**, pending approval from the district's engineer , architect and appropriate staff.

Roll Call Vote-All Present Voting Yes-Motion Carried

Dover Report Patricia Hernandez

- Patricia Hernandez reported the next Dover Board of Education meeting will be held Tuesday, June 4, 2013.

MHEF Report

Caryn Battaglia

- Caryn Battaglia discussed the pavilion.

Old Business

- None

New Business

- Mary Jo Walilko indicated that the names of the Board of Education members attending the NJSBA Workshop in October need to be given to the office as soon as possible so arrangements can be made.

Public Discussion

- Nancy Gulley reported on more upcoming events in the Dover school district.

ADJOURNMENT

On the motion of Mary Jo Walilko and seconded by Jill Del Rio, the Board adjourned the meeting at 8:20 PM.